



June 6, 2019

To Whom It May Concern:

Thank you for your inquiry concerning a Safety Data Sheet (SDS).

The U.S. Occupational Safety and Health Administration (OSHA) and Canadian Centre for Occupational Health and Safety (CCOHS) have established regulations regarding hazardous chemical communications (29 C.F.R. 1910.1200 et seq.). The stated purpose of these regulations is to ensure that the hazards of certain chemicals are evaluated and that this information is communicated to employers and employees.

OSHA and CCOHS regulations provide the transmittal of hazardous chemical information by various means, including the preparation and maintenance of a SDS for each hazardous chemical. A hazardous chemical is defined as any chemical that is a physical or health hazard.

Our highlighters and markers considered “consumer products,” as defined by the Canada Consumer Product Safety Act (CCPSA) and the US Consumer Product Safety Act, and not a hazardous chemical. As such, it is exempt from SDS requirements when manufactured, used or distributed pursuant to OSHA & CCOHS guidelines. Therefore, a SDS is not required.

Should you have any questions or comments regarding this information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink that reads 'Jean M. Gibson'. The signature is written in a cursive style with a small horizontal line above the 'i' in 'Gibson'.

**Jean M. Gibson**  
Director of Quality, Regulatory Compliance, & Process Excellence  
Product Brands Team  
Staples, Inc.

